



HOUSING SENIORS | CREATING HOPE | PILOTING CHANGE

JOB ANNOUNCEMENT

Position	Bilingual PSH Case Manager	Reports To	PSH Program Manager
Location	Northwest Pilot Project 1430 SW Broadway, Suite 200 Portland, OR 97201	Start Date	September 2021
Salary	\$44,098 Annually	Days/Hours	Monday – Friday, 8:30 a.m. – 5:00 p.m.
Benefits	Medical and dental insurance, generous time off, Employee Assistance Program, short-term disability insurance, life insurance, a mission-driven and supportive work environment		

Job Duties:

- Maintain a caseload of approximately 15 very low-income seniors who have experienced chronic homelessness, with a focus on Spanish-speaking seniors.
- Work collaboratively and respectfully with clients to develop effective housing plans to address immediate and long-term housing and healthcare needs.
- Meet regularly with clients, primarily in community-based settings and always with a strengths-based and client-centered approach, to assist with access to resources and services that support their housing and health stability.
- Provide assistance with housing applications, advocacy with potential landlords, furniture, moving assistance, and move-in kits to households receiving permanent housing placement and/or eviction prevention services, including necessary documentation (i.e. securing current and valid ID, Social Security Benefit letters, assisting with reasonable accommodations, birth certificates, timely compliance paper work, maintaining positions on waitlists, etc.

Job Qualifications:

- Experience working effectively with adults from diverse backgrounds and cultures.
- Minimum of one year experience directly providing social services.
- Minimum of one year experience using Spanish in a social service setting.
- Interest in working directly with people who may be experiencing a variety of challenges, including poverty, aging, homelessness, and significant health issues.
- Willingness to engage in meaningful training, self-examination, and action directed at promoting diversity, equity, and inclusion in the organization.
- Excellent interpersonal skills.
- Experience working with computers, databases, and commonly used software.

Preferred Qualifications

- Demonstrated understanding of the root causes of homelessness and unique challenges faced by seniors of color and other historically marginalized communities
- Demonstrated ability to provide culturally responsive services to vulnerable populations
- Bachelor's degree from an accredited college or university is preferred

To Apply Email resume and cover letter to search@nwpilotproject.org Job will remain open until filled.

An Equal Opportunity Employer